

Standing Order Mandate

Bank Name and address of your Bank (including post code)	_____ _____ _____			
Please pay:	St Alban's Governors Fund			
Bank Details:	Lloyds Bank, Kingston, Sort Code 30-94-77 Account Number 84520060			
The sum of: <i>Please delete as appropriate</i>	<table border="1"> <tr> <td>£10</td> <td>£15</td> <td>£20</td> </tr> </table> per month or other amount £ _____ per month on the first day of every month starting next month, until further notice.	£10	£15	£20
£10	£15	£20		
Name of your account to be debited: <i>NB: If this is a joint account, please include both names.</i>	_____			
Your Bank account number:	_____			
Your Bank Sort code:	_____			
Please quote ref (completed by school)	Ref: _____			

Your Name: _____

NB: This must be the name of the taxpayer and also a name on the above bank account

Address: _____

Post Code: _____

Name of your child/children and Year Group: _____

NOTE: You can cancel this Declaration at any time by notifying the school
Please notify the school if you change your name or address

Signature: _____

NB: This must be the signature of the taxpayer named above.

Date: _____



Declaration Number: (office use only)	
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Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donations you must tick the box below:

I want to Gift Aid any donations I make in the future or have made in the past 4 years to

ST ALBAN'S CATHOLIC PRIMARY SCHOOL (a member of the Xavier Catholic Education Trust)

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Notes to the Donor:

Please notify the school if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

For further information on the way we use your data, please see the Xavier Catholic Education Trust Privacy Notice. This can be found on the Xavier Catholic Education Trust website in the About section under the list of Central Policies and Financial statement

