



ST. ALBAN'S

CATHOLIC PRIMARY SCHOOL

—
LEAD THE WAY

**An outstanding
Catholic School leading
the way together**

For pupils aged 4-11

Beauchamp Road,
East Molesey, Surrey KT8 2PG
T: 020 8979 5893



Ofsted
Outstanding
Provider



2024/25

2024/25 Prospectus

Sunday Times top 100 state primary schools, England

The Sunday Times, December 2021

National Best Practice School Improvement Partner

Parliamentary Review 2021



Ofsted Outstanding in All Areas November 2021

There are exceptionally high expectations for every child, across every curriculum subject. Pupils work hard to be the best that they can possibly be.

Behaviour at the school is exceptional.

There is a wide variety of extra-curricular activities on offer, including competitive sports, choir and engineering club.

All pupils receive the support they need to excel academically and to become confident, articulate, and highly engaged with the world around them

Pupils' education begins the moment they enter Reception... They have carefully considered what children in Reception need to know and be able to do in each area of the curriculum so that they are fully prepared to start Year 1.

The early success that children experience in their academic learning sits alongside a very carefully structured programme of personal, social and emotional development.

Pupils are deeply engaged in school life.

Staff are passionate and have high levels of expertise in all the subjects that they teach.



Mission Statement

We will grow in faith together as a school family

We will follow the examples of Jesus

We will work hard to be the best that we can be

We will lead the way for others both near and far

Headteacher's Statement

St. Alban's is an **outstanding** Catholic Primary School set within a beautiful tree lined site, near Hampton Court Palace.

We are a friendly, vibrant school with high standards and expectations. We pride ourselves in knowing all our children really well so there is sufficient support and challenge across the curriculum. Our staff are nurturing, and plan highly engaging lessons tailored to the needs of our children allowing high levels of progress to be enjoyed. The St. Alban's ethos is encapsulated by our motto: 'Lead the Way'.

There is an abundance of amazing facilities which include a daily mile athletics track, brand new playground with a sunken galleon ship and assorted climbing frames, tree lined playing field, amazing secret wildlife garden with a pond and all weather synthetic pitch for hockey and football.

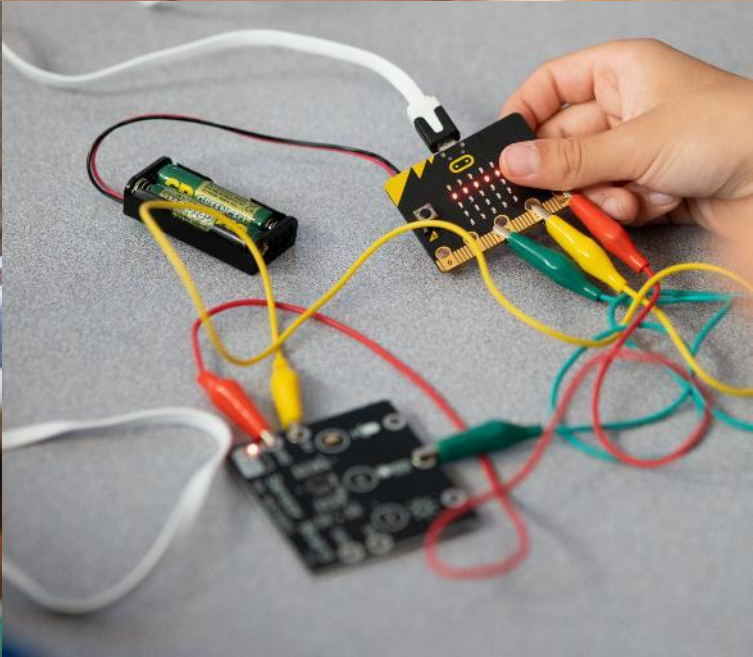
At St. Alban's children make friends quickly. They become part of a big family. We take care of each other. The children also benefit from a wealth of extra-curricular activities, including trips and residential visits to enrich their experience at school.

St. Alban's is a very successful school and behaviour is excellent. Visitors comment on our purposeful learning environment and delightful children. To experience this yourself please contact our office or book a place on one of our tours.

Mr M Brannigan, NPQH
Headteacher

Five reasons parents choose St Alban's

1. Friendships are valued
2. High standards of teaching
3. Excellent behaviour
4. Amazing facilities
5. Rich and vibrant curriculum





Curriculum

Our Curriculum Aims and Values

By the time they leave St Alban's, our aim is that all children are confident, articulate, engaged with the world around them and eager to make a difference. We value each person's qualities as a unique child of God, and model values of inclusion and community, as well as care for the planet.

Our curriculum is designed to give children the knowledge and skills that enable them to fulfil the St Alban's motto "Lead the way" in many diverse ways. In learning we model high aspirations built upon a strong ethical framework, and underpinned by an understanding of the value of resilience and determination. We encourage curiosity and signpost opportunities to extend learning in all topics through further research.

Our curriculum considers what our children, living on the edge of London, uniquely need. The following themes underpin our intent:

Building life skills: We want a curriculum where learning is given purpose and subject skills and knowledge are applied meaningfully through real life experiences.

Creating community: We have children of many nationalities. We want to build tolerance and respect and we also want to create citizens who combine their knowledge with the wisdom and understanding that comes from real life experience. Our school motto is 'Lead the Way'. We want to build the children's capacity for leadership from a young age so that they can go on to be leaders for a sustainable future.

Caring for our common home: We actively discuss the Encyclical Letter 'Laudato Si' and 'Fratelli Tutti' from Pope Francis on how to care for our common home. We want all our children to be aware of the importance of looking after the world around us and teach them how they can do this through their everyday actions. Children need to know that they have a huge part to play as agents of change to our world.

Religious Education and Collective Worship

St. Alban's Catholic Primary School is a community where the spiritual, moral, cultural and personal worlds within which we live are harmonised to form the roots which grow our values, motivation, aspirations and the moral imperatives that inform our choices and actions as persons.

When pupils join our school, they become part of this community and each individual embarks upon their own spiritual journey. Every day, we begin with an Act of Worship, where we give thanks to God. We also pray before lunch and we end the day with a prayer.

We believe that Christ is at the centre of all we do and therefore we offer each child a broad, balanced and relevant curriculum of the highest standard to meet their spiritual, emotional, moral, intellectual and physical needs and to prepare them for the responsibilities of adult life.

The programme of Religious Education we follow is in line with the Diocese of Arundel & Brighton and the Catholic Directory as specified by the Bishops Conference of England and Wales. Our Mission Statement is embedded within all aspects of school life and provides the foundations for decisions and actions made by all members of our school community.

"Learning is organised to promote excellence, enjoyment, perseverance and independence".



Curriculum

We have excellent links with our parish church, St Barnabas, with the parish priest making regular visits to the school as part of our pastoral programme. All pupils attend whole school masses either at St. Barnabas or at school on special occasions including Christmas and on St Alban's Feast Day. The parish priest also celebrates mass at the school throughout the year.

Our school motto "Lead the Way" provides our pupils with a clear direction and approach to life, whereby we encourage each and every pupil to be a leader and role model. Inspired by the Saints, we model high aspirations built upon a strong ethical framework, and underpinned by an understanding of the value of resilience and determination.

National Curriculum

English

Reading is at the very core of English teaching. Children starting school learn to read fluently and confidently through daily phonics sessions using resources from the Read Write Inc phonics scheme. English teaching across the school is rooted in the use of quality texts to inspire children to develop their own writing skills. We have a well-stocked school library as well as book corners in every classroom all of which are updated regularly. Throughout the school English teaching encourages children to become confident and articulate communicators in speech and the written word.

Maths

We strive to ensure that children are developing maths skills which can be applied to real-life situations; a passion for maths and problem solving and the confidence to apply their skills to unfamiliar problems and use reasoning skills to tackle these. We aim to maximise the reasoning and problem solving opportunities available to children as well as providing enough fluency practise that children are able to use their arithmetic skills quickly to solve problems.

Science

We aim to inspire a lifelong love of science in children, by balancing the acquisition of a secure base of knowledge and skills, and the opportunity for children to investigate and theorise for themselves. We hold a much-loved annual Science week, in which children across the school spend a week focusing on a particular area of science that will extend their understanding of both our scientific heritage and the relevance of science to our everyday lives.

Other subjects

We teach the full primary curriculum, with links to the local area wherever relevant. For instance in history lessons we learn about the impact of Henry VIII's reign on the growth of the local area, from the impact of Hampton Court to the destruction of Chertsey Abbey. We enjoy regular external workshops to enrich the children's understanding of subjects, as well as a varied programme of school trips. We encourage children to undertake their own research on areas of the curriculum that are of particular interest to them.

"Teacher's of St. Alban's endeavour to provide a school day which excites, challenges and motivates each individual child".



Curriculum

Sporting Aims and Provision for Sport

Physical Education (PE) aims to provide an enjoyable, satisfying and balanced programme, with opportunities for all pupils to develop physically, socially, emotionally and cognitively.

The PE curriculum offers a breadth of experiences to meet these individual needs through a range of sports including gymnastics (floor and apparatus), dance, games (bat and ball, small ball and large ball team activities), athletics (track and field activities) hockey and swimming.

Additional Needs

Teaching staff are continuously alert to any additional needs that a child may have throughout the course of their time here at St Alban's. This may take the form of a need for additional learning support, emotional or psychological support or special provisions for children with physical disabilities.

Children's individual needs will be assessed and discussed with parents. Any special provisions will be specific to the needs of the child. Parents will be involved in discussing and reviewing provision made for children with special needs in line with the SEND Code of Practice.

Educational Visits

Visits will be arranged to extend the work children do in school. We request that parents contribute to school trips, events and workshops. A copy of the Charges and Remissions Policy is available on the school website or upon request.

Please note that parents of pupils who meet the Free School Meals eligibility criteria are only expected to make a contribution of 10% for school trips.

RSHE

A scheme of work for Relationship, Sex and Health Education has been implemented throughout the school. See the Relationship, Sex and Health Education (RSHE) Policy on our website for details. Our RSHE programme, Journey In Love, provides extensive opportunities to discuss personal development. These are also shared on our website so all parents have access to support what we are teaching.

“School sports allow children to recognise sport as enjoyable and gain confidence in their own ability”.



Extra Curricular Activities

St Alban's offers a number of after school clubs primarily run by third parties. The current list can be seen below. These activities are either paid for via the ScoPay online payment system or directly to the third party.

Music tuition and instrument hire is provided by Surrey Arts and Scales & Tales during the school day.

Further information on all of these activities is available from the school office.

	Yr Group	Monday	Yr Group	Tuesday	Yr Group	Wednesday	Yr Group	Thursday	Yr Group	Friday
Before School	Y3-6	Cheerleading Club	Y1-2	Creative Ballet	Y2-6	Teakwon-Do			Y3-6	Cheerleading Club
Lunch	Y1-2	Engineering Club			Y1-2	Engineering Club	Y1-2	Musical Theatre		
					Y3-6	Music Pros	Y3-6	Musical Theatre	Y1-2	Musical Theatre
							Y3-6	Music Pros	R	Creative Adventures
13:00-15:00 (30 min sessions)					Y3-6	Rock School				
After School	Y1-2	Polka	Y3-6	Choir	Y3-6	Engineering Club	Y2-6	Street dance	R-Y2	Playball
	Y3-6	Rugby	Y1-2	Football	Y3-4	Hockey	R-Y2	Playball	Y3-4	Football
	Y3-6	Netball	Y5-6	Hockey	Year R	Football (from Easter 2024)	Y3-6	Engineering Club		
	Y3-6	Cricket	Y1-2	Tennis	Y5-6	Tennis	Y5-6	Football		
							Y3-4	Tennis		
Early Evening							Y2-6	LAMDA with a difference (from 18:30)		





Safeguarding

Safeguarding Children at St. Alban's Catholic Primary School

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This means that we have a child protection policy and procedures in place.

All staff (including supply staff, volunteers and Governors) are aware of these procedures. Parents and carers are welcome to read the Safeguarding Policy on the school website or upon request.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

"The school identifies pupils who may need early help and provides a high level of support from within the school." Ofsted November 2021.

Our Current Designated Safeguarding Officers are:

Mrs L Atkinson
SLT and DSL

Miss E Daly
Deputy Headteacher

Mrs A Mettrick
Assistant Headteacher

Mr M Brannigan
Headteacher

"School is committed to safeguarding and promoting the welfare of children".



Behaviour

"If you love your fellow man you have carried out your obligations. All the commandments are summed up in this single command: You must love your neighbour as yourself. Love is one thing that cannot hurt your neighbour; that is why it is the answer to every one of the commandments". (Romans 13: 8-10)

At St Alban's, we believe that everyone is of equal value. Each person is a unique individual with their own special qualities, and will be encouraged to develop respect for themselves and everyone with whom they come into contact. We will deal with situations fairly and justly with the help of parents. Sanctions, if necessary, will focus on the behaviour, not the child and we will actively seek peace, reconciliation and harmony, looking to Christ as our guide.

We seek to develop mutual respect between all members of our community. We value politeness and honesty, using as our guide in all things, the life and example of Jesus Christ.

Our school Motto is 'Lead the Way'. Children are expected to exhibit high standards of behaviour at St. Alban's. They are encouraged to lead the way in everything they do.

We believe that it is in everyone's interest to promote good behaviour in the school and that all people associated with the life of the school have a part to play. Good behaviour should stem from self-discipline developed through self-confidence, self-respect and high self-esteem.

Respect for each other and for property, is the basis for a successful and fulfilling role within society.

Bullying is completely unacceptable in our school. Any parents concerned about any incident should immediately contact the class teacher, who will report to the Headteacher if necessary. Concerns will be thoroughly investigated and any necessary action will be taken. Parents will be kept informed throughout this process.

The current Anti-Bullying Co-ordinator Mrs L. Atkinson.

"Pupils in the school have developed a deep sense of respect for themselves, for others, and for the school and wider community."
OFSTED

"Behaviour at the school is exceptional. Pupils share a sense of common purpose, underpinned by the school's Catholic ethos and values."
OFSTED





The Home/School Partnership

At St Alban's we see the relationship between home and school as a partnership with both sides working together to provide the best for our children.

Parent and Child Responsibilities

Children

I will always do my best to:

- Treat others with respect and kindness, as Jesus showed us how to do
- Try my hardest in all my work
- Follow the St. Alban's Golden Rules
- Listen carefully in every lesson so that I always know what to do
- Be ready to learn with everything that I need for all lessons and the school day
- Complete my home learning on time
- Attend school regularly and maximise my learning time
- Lead the way by being a good role model and displaying good behaviour
- Be a responsible member of the St. Alban's family and local community
- Be presentable and wear my school uniform with pride
- Not use inappropriate language, at any time, at school

Parents

To help my child at school, I will do my best to:

- Have high expectations of my child's behaviour and application to learning
- Be an ambassador for the school
- Inform the school of any changes at home or any concerns that may affect my child's well-being and learning
- Ensure that my child is presentable (including appropriate haircut) and wears the correct uniform (and PE kit) in school
- Support the school by encouraging my child to develop a positive learning attitude
- Support school policies
- Ensure that my child is on time for school, so that learning opportunities are not wasted
- Make sure that holidays are not taken during term time so that learning time is not wasted
- Park my vehicle with consideration for children's safety and that of our neighbours

St Alban's GOLDEN RULES

We are
honest

We are
considerate

We look
after
property

We listen to
people

We are kind
& helpful

We work
hard



The Home/School Partnership

“We value politeness and honesty, using as our guide in all things, the life and example of Jesus Christ”.

Philosophy

In order to meet the individual needs of pupils, the following principles will guide all staff:

- To use as a guide in all things, the life and example of Jesus Christ
- To create a reflective and considerate school community where pupils can learn and be happy
- To ensure that the children complete assigned work to the best of their ability
- Encourage children to take responsibility for their behaviour
- To teach the children that actions and choices have consequences
- Members of staff will be fair, firm and consistent with standards and expectations
- To give the children opportunities to be responsible for themselves and others
- Promoting self-esteem by encouraging children to value and respect themselves and others
- Providing a safe and calm environment, conducive to high quality teaching
- Children understand that we are a 'telling' school and it's ok to talk to a member of staff if you feel threatened, are hurt by someone or feel unhappy
- To ensure the safety and well-being of the children and staff

Children's Progress

Our teachers are committed to keeping you fully informed about your child's progress. We will give you opportunities to discuss your children's progress at regular intervals and will provide you with an annual report of their achievements.

There are two formal Consultation Meetings during the year. However, we do encourage you to contact class teachers if you have any concerns about your children's work or behaviour at any time. Please don't wait for a Consultation Meeting to discuss your worries.

Home School Association

All parents and staff are automatically members of our Home School Association called "The Friends of St Alban's" (FoSA). They organise a number of social and fundraising activities each year and their AGM is held each September.

Communication

A newsletter will be sent to parents regularly, keeping them informed about school activities.

Parental Concerns

It is the aim of the Governing Body to ensure the best possible service is provided for pupils and parents. Should parents feel that something is not working as well as they would wish, they should make an appointment to discuss their concerns with the Headteacher initially. The Parental Concerns Policy is available on the school website.

Agreement

St. Alban's Catholic Primary School
Home – School Agreement

**God has made
me a special
person and given
me many gifts
and talents.**

**I understand that
I have the
responsibility to
make myself the
best that I can be,
to use all my gifts
wisely and to lead
the way in all I do.**





Getting Ready For School

Experiences children have in the early years of their life will have a huge impact on their future wellbeing and successes.

Parents are crucial to this and, time and time again, research proves that children who feel safe, secure and loved are more receptive to and involved in learning.

We all want to prepare children as best we can for when they start school. The more prepared they are, the easier it will be for them to settle in and make the most of all the opportunities that going to school will offer.

To help you and your children become members of our school community, we run a **"Getting Ready for School"** programme in the term before children start school. New parents will be informed of the details of this scheme at the New Reception Parent's Meeting that is run by the Headteacher.

Children will be invited in to meet their reception teacher, share a story and have a tour of the school.

Ideas and activities to help prepare your child for starting school are shared on our website for you to use.

"Providing a safe, calm environment conducive to high quality teaching".



The School Day

School Hours

School gates currently open at 8.40am and children are encouraged to come in at that time to start their learning. This is subject to a slight change in September 2024.

Start: 8.55 am

Finish: **Infants:** 3:00 pm
 Juniors: 3:10 pm

Infants may have an afternoon break at their teacher's discretion.

"To encourage a sense of community spirit, children in the Years 1 to 6 are grouped into four Houses".

St Alban's is a Primary School covering Early Years and two Key Stages of the National Curriculum

Reception Class	Early Years	
Years 1 & 2	Key Stage 1	Infants
Years 3 – 6	Key Stage 2	Juniors

Children are placed in mixed ability classes. Children are taught most subjects by their class teacher who is also responsible for their pastoral care.

To encourage a sense of community spirit, children in the Years 1 to 6 are grouped into four "Houses":

Canterbury	Blue
Glastonbury	Green
Lindisfarne	Red
Westminster	Yellow

House points, sports trophies and a shield are awarded.



Comments

Comments from St. Alban's Parents

"We have always wanted a school that had excellent academic standards and provided a nurturing and caring environment that reflected our Faith and values. St Alban's has met and exceeded our expectations. The teaching and leadership at the school has been amazing and our children have flourished under their teachers' constant care and guidance. As a family, we have felt welcomed by the school community of parents and staff. The most important thing to us is that our children are happy and enthusiastic to go to school every morning and that they love their school and are very proud of it". (Parent Survey)

"I feel privileged to have a child at St Albans. The nurturing of the children that begins in Reception continues throughout the school years. The caring ethos and mutual respect is shared by teachers and pupils alike. This positive environment clearly pays dividends in the outstanding results obtained by the pupils year on year". (Parent Survey)

"A big thank you to the leadership and all the staff at St Alban's, for creating such a wonderful environment for both my children to learn, develop and thrive. I have two very different children and St Alban's have always ensured that their individual needs, both academically and socially, have been nurtured enabling them to flourish". (Parent Survey)

"The school encourages our son to be caring, work hard and be the best little boy he can be. They take care of our son and make him feel happy and secure." (Parent Survey)

"Routines, expectations and outcomes are well led with noticeably strong leadership. I feel my child is also challenged appropriately and is thriving." (Parent Survey)

"My daughter feels that the school is an extension of her family. The structured day and lesson plans encourage her to be more confident at school." (Parent Survey)

"The children at St. Alban's are encouraged to care and to have respect for one another, regardless of year group".





St. Alban's Breakfast & After School Club Provision

St Alban's runs a very popular Breakfast and After School Club.

Opening Hours

The Breakfast and After School Clubs run Monday to Friday every week during term time.

Breakfast Club operates from 7.40am to the start of the school day, when the children will go into school.

After School Club operates from the end of the school day to 6.00pm.

Please Note:

The clubs will not open on Bank Holidays and inset days. The After School club will not operate on the last day of each full term when the school closes early. A waiting list system operates when demand exceeds our capacity and parents will be contacted once a place becomes available.

Current fees for the club

Breakfast Club = £5.50 (Fee includes Breakfast)

After School Club = £12.50 (Fee includes a healthy snack and a drink)

A £6 discount will be applied for those children booked in both clubs all week.

"We value our relationship with parents and carers, and are committed to working in partnership with you to provide top quality play and care for your children".





Administration

Headteacher

Mr M Brannigan

Deputy Headteacher

Miss E Daly

Chair of Governors

Mrs P Narcisi

Office Manager

Mrs M Mullins

Safety

Please ensure that you keep to the footpath when walking down the school drive.

Parents' cars should not be brought onto site unless collecting sick children. If you do need to bring your car on site, please drive very slowly.

Please ensure, when parking outside, that the gates are left clear so children can leave the school grounds and cross the road safely and that you do not block local residents driveways.

Health

Please let us know if your child has a serious, or recurring medical problem so we can take the appropriate action. If your child suffers from asthma, epilepsy or diabetes, please arrange with the school office for the appropriate medication to be kept in school.

Staff are only permitted to administer medication with a prescription, including Calpol, antihistamines and sun cream, and need to have parental permission in advance. Parents are asked to download and fill in a Medicine Consent Form from the website. Please give this to the school office who will arrange for the child to come to the school office to take their medicine at the correct time

Punctuality and Attendance

It is important that your child gets a good start to each day. It is disruptive for them and their classmates if they are late, so you are asked to ensure that they arrive in school on time. We are required by the Department for Education to keep a record of absences.

Any absence for which we are given no explanation is classed as an unauthorised absence (or truancy). If your child is unwell, please notify the school on the first day of absence and every subsequent day they are off. Permission for holidays in term time is only granted in exceptional circumstances. For further details, please refer to our Attendance Policy available on our school website.

Food

Cooked meals are available at a cost of £2.70 per day. Dinner money should be paid in advance. The method of payment is through ScoPay, our online payments system. Details on how to pay for school dinners will be communicated to parents before your child starts school.

"We believe that every individual is uniquely created and loved by God and therefore has a right to be part of a community where each member is valued and respected for their own worth irrespective of race, colour, creed or ability".



Administration

Food continued

Children may bring a packed lunch in a lunchbox that is clearly marked with their name and class. Only waxed cartons or plastic bottles of drink should be included with packed lunches.

Cans, glass bottles and fizzy drinks are not allowed. Children are encouraged to eat a healthy diet and to drink plenty of water during the school day.

We are a 'nut free' school, so please ensure that no nuts or products containing nuts are ever included in your child's lunch box.

All infants are given a small piece of fruit in the morning break and all under 5s will be given free milk. Children over 5 can opt to continue with milk, but parents must pay for this unless they qualify for free school meals. The school will collect any allergy information relating to new pupils to ensure that they are not given any food products that they have an intolerance to. All children may bring fruit in from home for a snack at morning break time. Sweets, chocolate, and chewing gum are not permitted in school.

Free School Meals

All children in Key Stage 1 (Reception to Year 2) automatically qualify for a free school meal. This is regardless of whether their parents qualify under the Free School Meals eligibility criteria. Junior children may qualify for a free school meal, if their parent or carer is in receipt of certain benefits. If you think that your child may qualify for free school meals, please speak to the staff in the school office who will assist you. Your information will be treated in the strictest confidence.

School Development Fund

The School Development Fund is made up from contributions from parents and supports the school in the funding of larger projects, a recent example being the playground extension with sunken pirate ship and trim trail. These projects help make a difference to your child and provide a lasting legacy for current and future pupils.

The governors have suggested a contribution of £10 per month per family, but if you can afford more it would be very much appreciated. Contributions can be made weekly, monthly, termly or annually.

We would like you to also consider registering for the Gift Aid Scheme, to give us an extra income from the Inland Revenue at no extra cost to yourself. Further information on Gift Aid and the registration form is available from the school office.

“God has made me a special person and given me many gifts and talents”.



www.stalbans.surrey.sch.uk



ST. ALBAN'S
CATHOLIC PRIMARY SCHOOL
—
LEAD THE WAY

**An outstanding
Catholic School leading
the way together**

For pupils aged 4-11

Beauchamp Road,
East Molesey, Surrey KT8 2PG
T: 020 8979 5893

